



REGULAR BOARD MEETING MINUTES

TUESDAY, APRIL 26, 2022
6:00 PM
VIA ZOOM

ATTENDEES

Trustees

Eve Flynn	Chairperson
Julie Austin	Vice-Chairperson
Laura Godfrey	Trustee
Barry Kurland	Trustee
Elaine Young	Trustee

Administration

Peter Jory	Superintendent of Schools
Gillian Wilson	Associate Superintendent of Schools
Ron Amos	Secretary Treasurer
Rudy Terpstra	Director of Instruction
Will Rosendale	Assistant Manager of Operations & Maintenance
Jesse Witte	Principal, Springwood Elementary School Qualicum District Principals/Vice Principals' Association

Education Partners

Mount Arrowsmith Teachers' Association (MATA)
District Parents Advisory Council (DPAC)
Canadian Union of Public Employees (CUPE) Local 3570

1. CALL TO ORDER

Chair Flynn called the zoom meeting to order at 6:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting via zoom on the unceded territory of the Coast Salish people and thanked the Snaw-Naw-As and Qualicum First Nations for allowing the district to live, work and play on their shared territory.

She then recognized April 28th, the National Day of Mourning in memory of workers who have died on the job and in recognition of those who still suffer from a work-related injury or illness. A ceremony will be held at 5:30 at the Parksville Beach picnic shelter on April 28th.

3. ADOPTION OF THE AGENDA

Trustee Austin advised that she would like to present a Notice of Motion under Trustee Items.

22-40R

Moved: Trustee Godfrey *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as amended.

CARRIED UNANIMOUSLY

4. APPROVAL OF THE CONSENT AGENDA

- a. Approval of Regular Board Meeting Minutes: March 8, 2022
- b. Ratification of In Camera Board Meeting Minutes: March 8, 2022
- c. Receipt of Ministry News Releases
 - More funding will improve ventilation, upgrade schools for students
 - More early childhood educators receive increased wages
 - Thousands of BC families benefit from expansion of 10 a day childcare
- d. Receipt of Reports from Trustee Representatives
 - Early Years Table – Trustee Young
 - Social Justice Working Group – Trustee Flynn
 - Oceanside Health & Wellness Network – Trustee Young
- e. Receipt of Status of Action Items – April 2022

22-41R

Moved: Trustee Godfrey *Seconded:* Trustee Austin

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of April 26, 2022, as presented.

CARRIED UNANIMOUSLY

5. DELEGATIONS/PRESENTATIONS**a. Qualicum Beach Cinema Society Proposal**

Jan Taggart and Emma Bircham of the Qualicum Beach Cinema Society presented an idea for the Society to lease land from the School District located at the Qualicum Commons property in order to build a multi-plex community cinema. They shared research obtained about other community cinemas in the province, and outlined a number of benefits to the community in having a community cinema as well as the educational and volunteer/work experience opportunities it could provide for district students interested in the film industry.

Trustees thanked them for their presentation and requested that the Society forward their research for the Board's review. Chair Flynn advised that the Board would consider the proposal during their ongoing long range facilities planning.

6. BUSINESS ARISING FROM THE MINUTES

None

7. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

Matt Woods, President, commented on the following:

- Thoughts to children and families in Ukraine that are surviving horrific circumstances when they should be in classrooms learning.
- Appreciation to Brant Prunkl for circulating the Workers' Day of Mourning poster and to Chair Flynn for her acknowledgement of the Workers' Day of Mourning.
- May 2 to 6, 2022 is TTOC Appreciation Week to acknowledge the extensive pool of Teachers Teaching on Call in the district and to thank them for their dedication to the teaching profession.
- A motion by the BC School Trustees Association to request funding from the Ministry of Education and Child Care to support universal changes to washrooms and change rooms so they are more inclusive fits well with the advocacy of MATA members to apply for \$5000 in grant money from the BCTF to help with this initiative at École Oceanside Elementary School. Mr. Woods requested that the Board and Superintendent set renovations of school washroom facilities as a priority by completing a cost analysis of retrofitting these areas at each school.
- Appreciation to the Board for its letters to the federal government regarding its responsibility to fund initiatives that lessen climate change and for advocating for initiatives that support food security.
- MATA will be holding its Annual General Meeting on Tuesday, May 10, 2022.
- Concerns regarding the number, and in some cases the pace, of changes happening concurrently in the district. He recommended caution about the pace of change and how the district chooses to implement those changes which can lead to teachers feeling overwhelmed and less receptive to making any change sustainable. Change also requires funding for resources, employee in-service, operational costs and planning. He encouraged the Board ensure that the priorities of the District are supported with the necessary funds to implement any changes to the system.

8. CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL 3570

Sherrie Brown, President, commented on the following:

- CUPE also sent its thoughts to the people of Ukraine.
- The Health & Safety committee members completed their training and Ms. Brown thanked Brant Prunkl, Assistant Manager of Operations and Safety for presenting a program that is easy to follow and informative for the roles each member has on the committee.
- In recognition of the Workers' Day of Mourning April 28th, workers, families and employers come together to honour those who have lost their lives or have been injured on the job and to renew a commitment to create safer workplaces.
- As the District begins planning for next year, support staff are gearing up for the spring posting and filling process.
- CUPE looks forward to beginning negotiations in May as the current Collective Agreement expires in June.

9. DISTRICT PARENT ADVISORY COUNCIL (DPAC)

Jessica Threlfall, Secretary, commented on the following:

- DPAC has finalized its swag designs and options and information will be made public in the near future.
- DPAC was successful in obtaining a \$2500 grant from the Parkville/Qualicum Community Foundation for its Accessibility Bikes initiative. The cheque will be presented to DPAC at the PQCF's next meeting on May 11th. DPAC has also

- applied for a Community and Recreation grant through the Regional District of Nanaimo for its Accessibility Bikes Initiative.
- Appreciation to the district for the 'beautification and unification' project at Oceanside Elementary school that has resulted in a major clean up of the school grounds.

Karri Kitazaki, Vice President, added following comments:

- DPAC representatives were pleased to participate in the Community Schools Review Group to assist in determining if the community school format would be of benefit to district families. She noted that families already have access to a high level of community supports.
- DPAC has circulated a google form titled "DPAC Learning Opportunities Inquiry 2022" to parents through school PACS requesting input on what topics families might like to have DPAC provide guest speakers or webinars.
- DPAC is also exploring communications options with the District to send DPAC communications such as the parent survey via the District's School Messenger software, when appropriate.
- With Track & Field season approaching, DPAC encouraged the Board and District to prioritize the Ballenas track upgrade project or to bus children to a neighbouring rubber track until completion. The track is an important district and community project which will expose students, and possible future Olympians, to Track & Field sports.

10. PUBLIC QUESTIONS AND COMMENTS (RELATED TO AGENDA ITEMS)

None

11. ACTION ITEMS

a. Capital Plan Bylaw

Chair Flynn outlined the projects being proposed in the 2022/2023 capital plan.

22-42R

Moved: Trustee Flynn *Seconded:* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) approve all three readings of the School District No. 69 (Qualicum) Capital Plan Bylaw No. 2022/23-CPSD69-01 at its Regular Board Meeting of April 26, 2022.

CARRIED UNANIMOUSLY

22-43R

Moved: Trustee Flynn *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) give first reading to adopt the School District No. 69 (Qualicum) Capital Plan Bylaw No. 2022/23-CPSD69-01 at its Regular Board Meeting of April 26, 2022.

CARRIED UNANIMOUSLY

22-44R

Moved: Trustee Flynn *Seconded:* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) give second reading to adopt the School District No. 69 (Qualicum) Capital Plan Bylaw No. 2022/23-CPSD69-01 at its Regular Board Meeting of April 26, 2022.

CARRIED UNANIMOUSLY

22-45R

Moved: Trustee Flynn *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) give third and final reading to adopt the School District No. 69 (Qualicum) Capital Project Bylaw No. 2022/23-CPSD69-01 at its Regular Board Meeting of April 26, 2022.

CARRIED UNANIMOUSLY

Trustee Austin requested that the Board write a letter to the Province expressing its disappointment that funding has not been provided for districts to replace gas/diesel buses with electric buses, which would be in keeping with the Province's commitment to carbon neutrality. Trustees concurred and a letter will be sent to the Province.

b. 2022/2023 Annual Budget Bylaw

Secretary Treasurer Amos provided a summary of the proposed annual budget (Page 28 of the agenda package), outlining the areas from which the shortfalls are coming, including \$594,000 of additional costs identified for a total shortfall of \$903,000. He then presented the proposals to address those shortfalls in order to balance the budget.

Trustees discussed process on three readings of the bylaw and whether or not debate could continue if the motion to have all three readings was not unanimously carried.

22-46R

Moved: Trustee Flynn *Seconded:* Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) give all three readings to approve the Annual Budget Bylaw for the 2022/2023 fiscal year at its Regular Board Meeting of April 26, 2022.

CARRIED UNANIMOUSLY

After some discussion, Trustee requested further clarification on some of the budget allocations, consideration of the value of some of the proposals to the district, determining the deliverables and how to evaluate the efficacy of programs that are new to the Board

Therefore, the Board determined that it wished to defer third reading to the May 24, 2022 board meeting. The Board clarified that deferring third reading would not impact the staffing process, which could proceed and it was not anticipated that their continued queries would affect the total budget allocation noted in the bylaw.

22-47R

Moved: Trustee Flynn *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) give first reading to adopt the School District No. 69 (Qualicum) Annual Budget Bylaw in the amount of \$61,749,067 for the 2022/2023 fiscal year.

CARRIED UNANIMOUSLY

22-48R

Moved: Trustee Flynn *Seconded:* Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) give second reading to adopt the School District No. 69 (Qualicum) Annual Budget Bylaw in the amount of \$61,749,067 for the 2022/2023 fiscal year.

CARRIED UNANIMOUSLY

22-49R

Moved: Trustee Flynn *Seconded:* Trustee Godfrey
 THAT the Board of Education of School District No. 69 (Qualicum) give third and final reading to adopt the School District No. 69 (Qualicum) Annual Budget Bylaw in the amount of \$61,749,067 for the 2022/2023 fiscal year.
 DEFEATED

It was confirmed that third reading of the budget bylaw would be revisited at the May Board meeting.

c. 2022-2023 Local School Calendar

Associate Superintendent Wilson presented the 2022-2023 district calendar which has been revised now that the Province has deemed the National Day for Truth & Reconciliation on September 30th to be a statutory holiday in 2022. She advised that the instructional hours have not changed so those will be based on the days in session. MATA has also identified one of its professional development days as September 26th.

Trustee Young expressed her wish that September 30th had been a day in session in order for the district to have another day on which to have the opportunity to continue its good work on Truth & Reconciliation.

22-50R

Moved: Trustee Young *Seconded:* Trustee Kurland
THAT the Board of Education of School District No. 69 (Qualicum) approve the 2022-2023 Local School Calendar as presented.
 CARRIED UNANIMOUSLY

d. False Bay School Calendar

Associate Superintendent Wilson presented the False Bay School Calendar on which the ten altered Fridays have now been identified, which will allow families to take care of any personal business that requires them to leave Lasqueti Island.

22-51R

Moved: Trustee Young *Seconded:* Trustee Austin
THAT the Board of Education of School District No. 69 (Qualicum) approve the 2022-2023 False Bay School Calendar as presented.
 CARRIED UNANIMOUSLY

12. INFORMATION ITEMS**a. Superintendent's Report**

Superintendent Jory spoke to the following:

- Thoughts are with the citizens of Ukraine as they continue to suffer in conflict and everyone looks forward to some relief and change in circumstances for the country, hopefully soon.
- While staff and student attendance had stabilized in early March to near pre-COVID levels, there was a return to peak absences after the Spring Break period. Voluntary use of masks has flipped to 5% of staff/students wearing them from 95%. Messaging from the province has been quiet on the matter.
- Following the facility planning meeting of February 28th, a waitlist was created for Springwood Elementary School, which is currently at capacity. The grounds at Oceanside Elementary School were beautified and staff at the site

hosted an open house for those families now in that catchment as well as being relocated to the school from Springwood Elementary. Staff are confident that enrolment at Springwood Elementary will stabilize and enrolment at Oceanside Elementary has increased across all grades, even with siblings of students already attending Springwood Elementary being accepted into Springwood Elementary.

- The report that MATA bargaining had concluded was premature as there are still some details to be negotiated before the BC Public School Employers' Association will sign off on it.
- The Community School Working Group had its first meeting and took a trip to the tiičmis Wellness Centre located in Alberni District Secondary School (SD70)

Trustee Austin added that it was an interesting trip for her. While she is a long-time proponent of community schools, she realized that what she envisioned is shifting as ideas are emerging that would be unique and specifically helpful to the SD69 community.

- The 3rd Equity Scan session was held on April 21st with 10 school sharing out on their work, reporting on their progress and provided updates on their resources. Thank you to all district staff for providing thoughtful and effective learning environments in SD69 schools.

Trustee Godfrey added that the change from the first Equity Scan meeting, when most of the people had difficulty sharing and being vulnerable, to the same group showcasing their learning, what they have revised, and the collaboration done between schools was inspiring.

Trustee Young noted that she is having a similar experience as the Equity Scan group with the Social Justice Working Group. At the last meeting of that group, schools provided examples of their work and collaboration with other school. It was interesting to see the cross-over between the different schools and the energy in schools to collaborate and come to a common understanding of what is really meant by educational equity. She is pleased with what is being done in the district around Equity and appreciates the work all the educators and students are doing to make Equity and Inclusion a centerpiece of the district.

b. Education Update

Rudy Terpstra, Director of Instruction, reported on the following:

- Staff are continuing to review the Draft Reporting Order with plans for implementation in September 2023. This will provide a full year to plan for that. Fourteen of the district's teachers have submitted pilot projects to the Ministry of Education and Child Care and it is anticipated that some of those will be published once the Ministry moves forward with that project to have a common baseline of proficiency.
- A five-part Numeracy Series has completed.
- 90 teachers attended the Katie White Assessment Dinner on April 11th
- The Learning Support Department invited teachers to their learning on April 14th with Shelley Moore.
- The Ministry has invited feedback on the new graduation requirements for Indigenous Education courses. In the interim, the district staff will be meeting in May to determine what SD69 already has in place and how to carefully and properly build capacity to provide meaningful content. They are also consulting with the local First Nations as well as with staff from the

Indigenous Education Program on how best to proceed with the Ministry requirement.

- The Zero Waste initiative has generated a lot of amazing projects at all schools and he expressed appreciation for the board's support in requesting continued support from the Regional District of Nanaimo with an extension of funding for a further 3 to 5 years.
- Schools will be holding smaller track & field events this year, rather than organizing a district track meet as they are not yet comfortable with organizing a larger gathering.

Gillian Wilson, Associate Superintendent, reported on the following:

- Teaching staff have been working on their learning grant projects which will be presented at the June Education Committee of the Whole Meeting.
- Thank you to all the Pete the Cat volunteers. The event was attended by approximately 150 children.
- Counselling staff are hoping to organize another Grad Walk on June 15th where graduating students visit their elementary school to provide incentive for the elementary students to reach graduation.
- The Health & Wellness Conference for the district's Grade 7 students will be held on Wednesday May 25th at Nanoose Place with presentations by mental and physical health care professionals, teachers and digital/social media experts.

13. EDUCATION COMMITTEE OF THE WHOLE REPORT

a. Request to RDN for Green School Initiative Grant Funding

Trustee Godfrey referred to her report in the agenda and the recommendation coming from the Committee of the Whole, noting that Director of Instruction Terpstra would be partnering with the Nanaimo School District in a request for continued funding support for the Zero Waste initiative.

22-52R

Moved: Trustee Godfrey *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) write a letter to the Regional District of Nanaimo requesting they continue to offer the Zero Waste Recycling Funding grant for the next 3-5 years to support the important work being done in participating SD69 schools through the Zero Waste initiative.

CARRIED UNANIMOUSLY

14. POLICY COMMITTEE OF THE WHOLE REPORT

a. Board Policy 802: Student Health – Common Medical Conditions

(previously numbered 8005)

22-53R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt Board Policy 802: *Student Health – Common Medical Conditions* at its Regular Board Meeting of April 26, 2022.

CARRIED UNANIMOUSLY

It was suggested that the Assistant Manager of Operations and Safety be invited to provide feedback on the policy, especially regarding student medications kept by the schools and the provision that they be properly identified when stored.

b. Board Policy 803: Scent Considerate Schools/Workplaces

(previously numbered 8007)

22-54R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt Board Policy 803: *Scent Considerate Schools/Workplaces* at its Regular Board Meeting of April 26, 2022.

CARRIED UNANIMOUSLY

c. Board Policy 804: Physical Restraint and Seclusion of Students

(previously numbered 8009)

22-55R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt Board Policy 804: *Physical Restraint and Seclusion of Students* at its Regular Board Meeting of April 26, 2022.

CARRIED UNANIMOUSLY

d. Board Policy 507: Programs of Choice and Academies (NEW)

22-56R

Moved: Trustee Young *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) approve second reading to adopt Board Policy 507: *Programs of Choice and Academies* and its attendant administrative procedures at its Regular Board Meeting of April 26, 2022.

CARRIED UNANIMOUSLY

e. Board Policy 703: Fees and Subsidies

(previously numbered 7010)

22-57R

Moved: Trustee Young *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) approve second reading to adopt Board Policy 703: *Fees and Subsidies* at its Regular Board Meeting of April 26, 2022.

CARRIED UNANIMOUSLY

f. Board Policy 708: Emergency Preparedness and Closures

(previously numbered 7155)

22-58R

Moved: Trustee Young *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) approve second reading to adopt Board Policy 708: *Emergency Preparedness and Closures* at its Regular Board Meeting of April 26, 2022.

CARRIED UNANIMOUSLY

- g. Board Policy 801: Health and Safety of Employees in the Workplace**
(previously numbered 8004)
- 22-59R**
Moved: Trustee Young *Seconded:* Trustee Kurland
THAT the Board of Education of School District 69 (Qualicum) approve second reading to adopt Board Policy 801: *Health and Safety of Employees in the Workplace* at its Regular Board Meeting of April 26, 2022.
CARRIED UNANIMOUSLY
- h. Board Policy 706: Reporting of Suspected Child Abuse and Neglect**
(previously numbered 7140)
- 22-60R**
Moved: Trustee Young *Seconded:* Trustee Austin
THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt Board Policy 706: *Reporting of Suspected Child Abuse and Neglect* and its attendant Administrative Procedures at its Regular Board Meeting of April 26, 2022.
CARRIED UNANIMOUSLY
- 15. FINANCE & OPERATIONS COMMITTEE OF THE WHOLE REPORT**
Trustee Flynn referred to her report in the agenda package.
- 16. REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANIZATIONS**
No Reports
- 17. TRUSTEE ITEMS**
- a. Report on BC School Trustees Association (BCSTA) AGM**
Trustees reported on the 3-day BCSTA Annual General Meeting, noting that it was full of ceremony and teachings from a number of Elders. There was a lot of time for thoughtful reflection and attendees found it very meaningful. There were a number of substantive motions, many having to do with advocacy and lobbying of the government, none of which were controversial, with only one being defeated.
- b. Climate Action Task Force**
Trustee Austin reported on the following from the Climate Action Task Force meeting held on Thursday, April 14th:
- A student, Teegan, who is involved with Fridays for Future has been present outside the Qualicum Town Hall every Friday since September to bring the climate crisis to the attention of the public as they pass by.
 - Teegan and her friends have made a presentation to the Qualicum Beach Town Council requesting that they declare a climate emergency and consider signing onto the Fossil Fuel Non-Proliferation Treaty.
 - The Director of Instruction provided a Green Team update and advised the group of a request to the Board for a letter of support for continued Zero Waste Grant funding from the RDN, which was also shared at the Education Committee of the Whole.
 - 'Climate Plugs' will be printed in the local newspaper every other week to recognize community members who are seen as leaders in climate action.
 - Ray Woroniak, of the Qualicum Beach Streamkeepers, gave a presentation on some of the initiatives the members have been working on. He also

presented a concept for an environmental stewardship program to be offered at Kwalikum Secondary School. He has been working on that idea with a number of local organizations and environmental leaders and the Nanaimo Area and Land Trust has offered to take the lead in obtaining funding to pay for staff time to help develop the program. The Board was asked if it would write a letter of support for the concept.

Trustee Austin then presented a notice of motion for the board to write a letter of support for the creation of an environmental stewardship program at Kwalikum Secondary School and noted that, should all trustees be in agreement, the Board could vote on the motion that evening or she could bring it to the Board Table in May.

Trustee and Senior staff discussed the request during which it was noted that the BC Curriculum already has courses which focus on sustainability and it was suggested that those be reviewed prior to another similar course being developed. Clarification was also requested as to whom or which organization the letter would be addressed.

Trustee Austin responded that it would be an open letter to potential funders to hire people to develop the program. It would be designed for the district's local geographical area and would include the local Indigenous lens. Once developed, it would have to be presented to the Board for approval as a Board Authority Authorized Course

Notice of Motion for the May Board Meeting

THAT the Board of School District 69 (Qualicum) write a letter of support to help develop an Environmental Stewardship Program at Kwalikum Secondary School. Details of the program will come to the board table at a later date for discussion and approval.

18. NEW OR UNFINISHED BUSINESS

None

19. BOARD CORRESPONDENCE AND MEDIA

- a. **SD69 Letters to Provincial and Federal Government Bodies re: Climate Action Resources Funding and Universal K-12 Food Program**
- b. **Nanoose Bay Elementary Unveils New Accessible Playground Equipment**

20. PUBLIC QUESTION PERIOD

None

21. ADJOURNMENT

Trustee Godfrey moved to adjourn the meeting at 8:07 p.m.

Original signed copy on file

CHAIRPERSON

SECRETARY TREASURER